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## Please sign and date this form

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Where to send this form

Once you have completed this form, you can:

- email it to: [contact@greenfutureaustralia.org](mailto:contact@greenfutureaustralia.org), or
- send it by post to: Secretary, Foundation for Green Future Australia Ltd, at the following address;

Unit 5/11-33 Maddison Street

Redfern – 2016

NSW

## Our commitment to you

Our commitment to you is that we will do our best to provide an initial response to you within three to five working days after we receive your Complaint Form, and to resolve your complaint within 10 working days.

Your privacy and confidentiality will be respected at all times. For information on how we deal with your personal information, please see our privacy policy available at [www.greenfutureaustralia.org/privacy](http://www.greenfutureaustralia.org/privacy).

Office Use Only

Complaint received by: (name of the team member) \_\_\_\_\_

Acknowledgement letter sent to Complainant: Yes /No Date \_\_\_\_\_

Complaint escalated to: Yes/No Date: \_\_\_\_\_